

ADDRESS :

EDIFICIO SKOL
AVENIDA ARIAS MALDONADO 16,
29600 MARBELLA, MALAGA, SPAIN
APARTMENT **528** BLOCK C,

ARRIVAL AND DEPARTURE PROCEDURES

KEYS: The Skol building reception desk is open 24/7, just say 528 (cinco dos ocho, por favor), and you will be given an envelope or a little purse which is in our pigeon hole (you will be asked to produce ID).

You will find the key to our apartment 528 block C (the upper lock) in the envelope and also a security key which opens the main reception door, the street entrance by the lifts and the gate giving on to the seafront walk.

The key to the apartment opens the upper lock. Please leave the envelope in the drawer of the TV table so that you can use it again to return the keys to our pigeon hole (528) on leaving. Please do make sure it goes in the 528 pigeon-hole and not the pigeon-hole underneath or next to it. In the TV table drawer you will also find an extra set of keys for your use. The cleaning lady will inform us that you have returned both sets: one to reception and the other in the TV table drawer. If you have a problem with the keys phone Carmen (our cleaning lady). She doesn't speak English so the receptionist will have to explain the problem to her. She has spare sets of keys. She lives in Marbella. Her mobile is 679 35 50 36

ARRIVAL: The rental period starts at **2 p.m.** unless otherwise arranged.

DEPARTURE: Check-out is at **11 a.m.** It is essential that you respect the check out time as the cleaner will be waiting to prepare the apartment for the next guests.

- Please close all doors and windows. Please remember to switch off fans and air-co
- Please take out any rubbish (bins on the street)
- There is a left-luggage facility at reception (2 euros per bag)

LINEN: apart from bathroom towels you will find, for your convenience we have beach towels for rent (5 euros per towel). You'll find them in a box under the bed. Please leave the money for the towels you have used on the dining table when you leave.

BABY: the cot is under the bed (Lift up the base under the mattress). Please put back all items clean where you found them for the next parents.

GATES: Please note that for reasons of security only the main entrance by the reception can be used at night.

Wifi: Connection: **Movistar AE46** Password: **beachside528** all lower case

Sunbeds: Guests may hire sunbeds (cost 2.50 euros).

CONTACTS: If you have any problem with anything which is not working properly, Do not hesitate to ask the reception for help. Our mobile is **605 634 969 and 695 608 443**

FROM MALAGA AIRPORT: There is a frequent direct bus service (www.avanza.com) between the airport and Marbella bus station. Taxis between the bus station and the apartment building are around 8 euros. Edificio Skol is well-known locally. There is a taxi rank adjacent to the Skol Building.

PARKING: There is free parking on the street (white marking as opposed to the blue which you have to pay for via the machine on the street) but it can be difficult to get a place in the immediate vicinity. Should you want to park in the underground car park adjacent to Skol, download the App **APK2** and book the **Occidental Aparcamiento Arias Maldonado** in front of the Skol building. The reservation, however, has to be made at least one hour before one enters the parking garage the first time.